**ANNEX A3**

Partnership statement to the Application form of the project “[please provide a title of the project]”

A partnership is a relationship of substance between two or more organisations involving shared responsibilities in undertaking the project funded by the Programme. To ensure that the project runs smoothly, the Managing Authority requires all partners to acknowledge this by agreeing to the principles of good partnership practice set out below.

1. All partners must read the application form and understand what their role in the project will be before it is submitted in the Call for Proposals.
2. All partners must read the standard Grant contract and understand what their respective obligations under the contract will be if the grant is awarded. They authorise the Lead Partner to sign the contract with the Managing Authority and represent them in all dealings with the Managing Authority in the context of the project's implementation.
3. The Lead Partner must consult with other Project’s Partners regularly and keep them fully informed of the progress of the project.
4. All partners must co-operate during preparation of reports on project implementation (collect and exchange respective documents, provide input to the reports, etc.) and receive copies of the reports submitted to the Programme.
5. Proposals for substantial changes to the project (e.g. activities, partners, etc.) should be agreed by the partners before being submitted to the Joint Secretariat.
6. Where no such agreement can be reached, the Lead Partner must indicate this when submitting changes for approval to the Joint Secretariat.

Hereby, I confirm that:

1. The organization I represent will comply with the principles of good partnership practice;
2. The organization I represent actively participated in preparation of the present project;
3. I have read and approved the contents of the Application form submitted in the Call for Proposals;
4. The organization I represent was not involved directly or indirectly in the Russian military aggression against Ukraine;
5. In case if use of the flat rate for settling my organization’s staff costs in the project budget is planned, my organization will actually involve staff in the project implementation;
6. In case if use of the flat rate for settling my organization’s travel and accommodation costs in the project budget is planned, bearing of these costs is necessary for the project implementation.

|  |  |
| --- | --- |
| **Name[[1]](#footnote-1)** |  |
| **Organisation** |  |
| **Position** |  |
| **Signature and stamp** |  |
| **Date and place** |  |

**PLEASE NOTE THAT A SEPARATE PARTNERSHIP STATEMENT SHALL BE SIGNED AND DATED BY EACH PARTNER (including Lead Partner).**

1. The relevant document authorizing the undersigned to represent the organisation shall be annexed to the Partnership statement. [↑](#footnote-ref-1)